

**NELSON AND DISTRICT MUSEUM, ARCHIVES, ART GALLERY AND  
HISTORICAL SOCIETY**

**ANNUAL GENERAL MEETING  
AUGUST 18, 2020; 6pm**

**1. Call to order at 18:07 and introductions:**

Sheila Achilles, Board Chair, welcomed and acknowledged the attendance both in-person and by ZOOM of Nelson and District Museum members and guests. The Covid 19 pandemic has necessitated a change in the meeting format, as allowable by BC Societies.

The Minutes of the 2019 AGM, the 2019 Annual General Report and the 2019 Audited Financial statements were previously circulated and available during the meeting.

**2. Adoption of Agenda:**

The Chair asked that Agenda Item 8, "Appointment of Accountants" be removed from the agenda.

**Motion** To adopt the agenda as amended.

Sue Adam 1<sup>st</sup> /Gerry Cartwright 2<sup>nd</sup>

**Carried**

**3. Minutes of AGM - March 12, 2019**

**Motion:** To accept the Minutes as circulated.

Ron Welwood 1<sup>st</sup> / Sue Adam 2<sup>nd</sup>

**Carried**

**4. Chairs' Reports:**

Both outgoing Chair, Susan Mackintosh and incoming Chair, Sheila Achilles gave verbal reports, copies of which are attached. *See attached Statements and the 2019 Annual Report.*

**5. Executive Director's Report:**

Astrid Heyerdahl gave a verbal report and read a message from Anna Purcell, Interim Executive Director (Anna Purcell was Interim ED during Astrid's maternity Leave from April 2019 to April 2020). *See attached 2019 Annual Report.*

**6. Presentation of 2019 Financial Statements:**

Gerry Cartwright summarized key messages from the Audited Statement of Financial Position as of December 31, 2019. Gerry clarified a number of questions from members. *See attached Report.*

**7. Acceptance of 2019 Financial Statements:**

**Motion:** To accept the financial statements as presented.

Ron Welwood 1<sup>st</sup> /Bonnie Baker 2<sup>nd</sup>

**Carried**

**9. Annual Report Discussion:**

Executive Director Astrid Heyerdahl briefly reviewed the 2019 Annual Report and described current strategic planning for 2020 to 2023. She also provided answers and clarifications to questions from Members regarding archival digitization projects.

**10. Election of Board of Directors:**

Sheila reported that there is one current board members standing for re-election, 3 board members appointed on an interim basis standing for their first 2 year term, and one additional open seat on the board.

There is one board member completing six years of service, Lana Donaldson. Thank you Lana.

The following current board member is standing for re-election to two year terms:

Matt Stanley                    2020-2022

There are three interim appointment board members standing for election to their first two year term:

Greg Bates                    2020-2022

Kristen Taniguchi            2020-2022

Sue Adam                      2020-2022

**Motion:** To appoint the slate of current board member(s) seeking re-election for another two term to the Board (Matt Stanley)

Gerry Cartwright 1<sup>st</sup> /Ron Welwood 2<sup>nd</sup>

**Carried**

**Motion:** To appoint the slate of interim appointment board members to their first two year term to the Board. (Greg Bates, Kristen Taniguchi and Sue Adam)

Bruce Reeder 1<sup>st</sup> / Natasha Smith 2<sup>nd</sup>

**Carried**

Sheila Achilles asked for nominations from the floor 3 times. Seeing there were none, nominations were closed. There is one vacancy on the Board.

## **11. Adjournment**

**Motion:** to adjourn. Meeting closed at 18:50

Susan Mackintosh

**Carried**

### **In attendance:**

#### Members:

Sheila Achilles, Chair

Susan Mackintosh, past Board Chair/current Board Director

Sue Adam, Vice Chair

Nelson Ames, Secretary

Gerry Cartwright, co-Treasurer

Kristen Taniguchi, co-Treasurer

Chris Elias, Board Director

Stephanie Meyers

Natasha Smith

Jennifer Dunkerson

Frances Welwood

Ron Welwood

Stephanie Delnea

Bruce Reeder

Bonnie Baker

Alison Talbot Kelly

Astrid Heyerdahl (Executive Director)

#### Guests:

Axel McGown

Jeff Flood

Remarks – AGM Touchstones Aug. 18, 2020

**Susan Mackintosh**

Appreciation of Lana Donaldson.

**A Little Poem upon stepping down as Chair**

This is a good community in which we live

I am grateful for having a chance to give.

Board members guided me for which I thank you,

Also volunteers, members, staff, and Astrid too.

The world, as we knew it , is now about change

And much we thought normal, has now become strange.

History and Art help us interpret this new,

And working together, we will see it through.

Now is the time for me to step down

It is with confidence and ease, I pass on the “crown”. It

has been great. Together we will flourish

And now my time’s up, and I have to finish.

## **Touchstones AGM 2020**

## **Comments by the Chair, Sheila Achilles**

Thank you to everyone this evening who has joined our AGM 2020!

It has been my pleasure to sit as a Director on the Board since 2017. I have spent the last year as Vice Chair learning the ropes from both Susan MacKintosh and Astrid. I was extremely fortunate to have both of these knowledgeable women as my mentors!

Since Susan has so eloquently shared our successes of 2019, I will look to the future!

The Board has spent 2 full days this summer in Strategic Planning sessions, looking forward into the next 2 years and identifying the opportunities for further growth, collaboration, and community development. Although planning is challenging in this current climate, there are many opportunities that we can consider.

We will continue to grow as a Board, learning new ways of staying current and viable to our community, especially now within the Global Pandemic. To ensure that there is continuity between our current Strategic Plan of 2018-2020 and looking towards a focus on Social Justice, Organizational Resilience and Communication will be in our new Strategic Plan of 2021-2023 will keep our organization true to its name – Touchstones.

I, too, wish to thank our wonderful staff team, lead by Astrid Heyerdahl, our volunteers, and my fellow Board Directors, who have all given tirelessly to the health of this organization. And to all the members and community who support our work through attending and contributing to all the activities at Touchstones. **THANK YOU!**

A review of the financial statements of the Nelson and District Museum, Archives, Art Gallery and Historical Society has been completed by Grant Thornton. This review comprised the statement of the Societies financial position as of December 31, 2019, the statements of operation, any and all changes in net assets and cash flows for the year-end and a summary of significant accounting policies and other information.

In 2018, the Societies Board along with the Societies management and leadership team took a different approach in terms of managing its financial position with respect to the its operations and surplus vs. deficit, meaning the relationship that existed between its operational expenses and income. 2019 was no different, in keeping with the Societies mandate and fulfilment of goals by continuing to provide excellent and expanding programs, community engagement, outreach programs and top-quality exhibitions for the City and Kootenay region.

2019 saw an increase of 8.6 % in our revenue and a similar increase (10.7 %) in our expenses. This increase in revenue is largely in part due to an increase in our grant revenue. We saw a general trend of increased grant funding from various organizations and an additional \$10,532 from other grants that were not previously available in 2018. Donations remained relatively unchanged from the previous year with the exception of volunteer labour and board time, which saw an increase of 19% over the previous year. Our earned revenue showed a slight decrease over the previous year. Earned revenue is comprised of museum admissions, memberships, gift shop sales, fundraising and facility rentals, and interest and other income. Admissions, membership, and giftshop sales saw a combined decrease of 1.05% or \$6592 from 2018. While fundraising and facility rental, interest and other income saw a slight increase of .96 %. Overall earned revenue was flat from the previous year with an overall decrease of 1.02%.

The overall operating activities of the Society showed an improvement over the previous year with an overall deficit of \$22364 vs. \$25579. As in previous years the majority of the deficit is made up of items that do not affect cash flow. These items include the amortization of capital assets in the amount of \$10901 and the lease on building space of \$10429 per year. These items are considered to be a deficit on paper only and taking these amounts into consideration, the actual deficit for 2019 is \$1034.

As we move forward, we must continually assess our funding model and given the current state of affairs in Canada and the impact it has had regional, provincial and the national economies; we may see a change in how we are funded. In 2019, 59% of our revenue came from grants, with much of that going towards operational funding. Most grants specify that only 10% of the grant can be used towards operational expenses and there are only a few grants available that can be exclusively used to fund operations. We have to be conscious that as a society, we may

need to look elsewhere for alternative sources of funding, such as membership drives or more fundraisers while keeping the gallery accessible to everyone who would like to come and visit.

Respectfully submitted by

Gerry Cartwright Co – Treasurer

Kristen Taniguchi Co – Treasurer